

**Allegan District Library
Board of Trustees Meeting
April 18, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee McCall at 6:01 PM.

Trustees present: Sue Buese, President (arrived at 6:08 pm)
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Michael Kiella, Trustee
Carol Doeringer, Trustee
Jen Conrad, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Motion: Trustee Kiella moved to accept the agenda as published, Trustee McLeod support. All in favor, passed.

Verification of Quorum: Quorum is present.

1. Consent Agenda:

Motion: Trustee Kiella moved to accept the Consent Agenda, Trustee McLeod support. All in favor, passed.

Public Comment: None.

Action on Committee Reports:

1. Facilities Committee – Emergency Plan Policy: Trustee Savage reviewed the changes and additions to the Emergency Plan. Discussion.

Motion: Trustee Savage moved to return the policy to committee for further discussion, Trustee Kiella support. Show of hands vote, 2 in the affirmative and 4 in the negative, 1 abstain, motion is lost.

Motion: Trustee McLeod moved to approve and accept the changes and additions to the Emergency Plan Policy, Trustee Conrad support. 6 ayes, 1 nay, motion passed.

2. Planned Giving Committee – Naming Policy: Trustee Buese introduced the Naming Policy, which includes both tangible objects and events. Discussion.

Motion: Trustee Buese moved to accept the Naming Policy, Trustee McLeod support. All in favor, passed.

3. Planned Giving Committee – Gifts and Donations Policy: Trustee Doeringer presented the Gifts and Donations policy revised to include deferred gifts.

Motion: Trustee Doeringer moved to accept the Gift and Donations Policy, Trustee McCall support. All in favor, passed.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the March bills and payroll in the amount of \$84,186.36, Trustee Savage support. All in favor, passed.

Communications: None.

Old Business: None.

New Business: None.

Board Member Comments:

Board Members and Directors discussed budgetary considerations and procedure. Director Armstrong thanked the Trustees for the hard work imparted in the Naming and Gifts and Donations Policies. Assistant Director Erlandson remarked with appreciation that the Board has completed the review of all policies. Trustee Buese shared positive feedback received in the community regarding programs, newsletters, and access to Covid tests. Trustee Savage asked if the blood pressure monitor had received promotion. Director Armstrong replied in the affirmative. Trustee Conrad shared her excitement for the book club at the high school and the upcoming summer edition of Teen book club. Trustee Kiella thanked Director Armstrong for supporting ongoing staff education and meritocracy.

Adjournment: Trustee McLeod moved to close the meeting, Trustee Kiella support. All in favor, adjourned at 6:50 pm.

Next regular board meeting is May 16, 2023

Casey Walle,

Administrative Assistant